

Wisconsin Wastewater Operators' Association
BOD Meeting – Marriott Madison West, Middleton, WI
October 16, 2017

1. **CALL TO ORDER, ROLL CALL:** President, S. Thieszen called the meeting to order at 10: 02 am on Monday, October 16, 2017. Roll call was taken. All present.
2. **AGENDA CHANGES AND ADDITIONS AND CORRESPONDENCE:**
No changes were presented.
3. **APPROVAL OF MINUTES:** Motion to except minutes from the October 16, 2017 meeting with Sharon Thieszen's changes made by J. Bratz, Second by J. Simpson. Motion carried
4. **FINANCIALS:** Financials for August through September 2017 were reviewed. Also, review was the 2016 Financials. Motion to except financials as is made by J. Simpson, Second by D. Lintner. Motion passed.
5. **Annual Conference:**
 - a. **Conference Duties – Setup & Needs During the Conference & Tear Down**
 - **Historical Display:** L. Lutz advised that the step-up will remain mostly the same. Received very little information from the regions for posting even after email reminders had been sent out to them. Committee still needs to work on organizing and filing historical information into storage for future reference. Lutz is hoping to have the historical boards set-up after the BOD meeting on the 16th.
 - **Review Contact Procedures for Conference Issues:** J. Simpson advised that K. Harter was the contact person for all issues that needed resolving with the Marriott for the conference. Harter has access to the Marriott Red Coat software for alerts to issues that arise during the conference. Both J. Simpson and K. Harter have a master key to all the conference rooms and the expo hall.
 - **Conference Set-Up – BOD following Board Meeting**
 - **Signage for Tuesday and Wednesday (as possible):** T. Larson brought all the signage for the 2017 Conference. The BOD will put out all signage Monday after the BOD meeting.
 - **Meet with Marriott Staff:** The entire BOD met with the staff of the Marriott for introductions of staff and a review of everything that will be going on during the conference.
 - **Other:** No other issues to address

6. COMMITTEE REPORTS

- a. **Nominations:** L. Lutz reported that that he received nomination paper from Jeff Smudde for the position of Vice President. There will be three, two-year Board of Directors terms open for 2018. All the positions will need to be filled at the Annual Business meeting on Thursday, October 19th. Current Board member, Jeremy Cramer, has submitted his nomination papers along with nomination papers from Sue Leith and Ryan Hennessey. All nomination papers will be posted to the Historical boards for everyone to review. Unless there are nominations from the floor, a unanimous vote can be called for and all three

- current nominees will receive a two-year BOD term. If there are nominations from the floor, ballots will be handed out and the three highest receiving votes will fill the vacancies. K. Harter will have the ballots ready to hand out if needed.
- b. **Promotional items:** J. Johnson reported on the inventory he had on hand. Prices were set for the Anniversary Polo Shirts to get rid of them. Also available will be camo hats for \$8.00, t-shirts in Kelly green and blue for \$13.00 each and reflective T's at \$15.00 each. All other leftover stock will be priced to move accordingly.
 - c. **Membership:** K. Harter reported that membership renewals were coming in. She also placed an ad in the Clarifier and on the website to get everyone to update their information.
 - d. **Scholarship:** R. Mealy re-iterated the scholarship winners for the WWOA and Crane were Billie Komorowski, Margaret Johnson and Ryan Gardner.
 - e. **Executive Meeting:** S. Thieszen/No Report
 - f. **Clarifier:** No Report
 - g. **Career Development:** R. Mealy/No Report
 - h. **Awards:** J. Bratz advised that everything is set for the awards banquet on Thursday night. Randy Herwig will be dropping off all the awards Tuesday morning.
 - i. **Operator Training:** D. Linter/J. Smudde advised that Ken Bloom, NCR, along with J. Smudde and D. Lintner, worked with Toni Glymph to do a two- day Microbiological training in August. North Central Labs provided the facility at no cost and will split the cost of lunch between them and WWOA and North Central Region. K. Harter advised that she is still waiting for the final numbers from Ken Bloom. There were 26 attendees for the Basic Course and 20 attendees for the Advanced Course. Students that attended had many compliments on the venue, training and lunch.
 - j. **Directory:** K. Harter advised that the new 2017/2018 directory is complete. There are a limited number of printed copies available. USB copies are no problem. All the pre-paid directories will be given to the attendees with their registration packets. Cost for directories is \$10.00 each.
 - k. **Publicity:** J. Cramer advised that everything is ready to hand out during the photo taking after the Awards banquet. Cramer also advised that a press release announcing the actual conference has been sent out.
 - l. **Regional Coordinator:** J. Johnson/J. Simpson J. Simpson advised that he would be taking over from J. Johnson due to Jim's commitment to his new job position.
 - m. **Government Affairs:** J. Smudde/S. Thieszen reported that the Government Affairs Seminar will be held on Thursday, February 22, 2018 at the Madison Marriott West in Middleton, WI. The planning committee will be meeting on November 6th in Fond du Lac to plan the seminar for 2018. The committee will review the costs and registration fees to avoid a loss again in 2018.

- n. **Biosolids Symposium:** L. Lutz/D. Lintner reported that the SBS committee met to plan the Spring Biosolids Symposium on August 25th at Madison's Nine Springs Treatment Plant. The 2018 Spring Biosolids Symposium will be held on Tuesday, March 20th at the Holiday Inn in Stevens Point, WI. There are four new members on the committee this year. Kim Meyers from Madison MSD is replacing Mike Northouse (who retired) and Glenn Tranowski, Strand Associates, will replace Jay Kemp who is stepping away after becoming CSWEA Wisconsin section chair. Steve Byrne, Bytec, is replacing Mona Johnson. Also joining the committee is Steve Warrner from the WDNR. 2017 SBS had a good mix of sessions covering septage and municipal issues, after seeming a little short on septage last year. The decision was made to not do paper copies of the presentations due to costs.
- o. **Central States Liaison:** J. Cramer reported that the CSWEA, WI Section held their August Board meeting on August 10, 2017 at the Global Water Center in Milwaukee. Highlights from the meeting included the Treasurers report and their discussion on re-tooling the annual meeting. Young Professionals Committee had two events in 2017. On November 14th there will be a Stormwater and Watershed Webinar in the Global Water Center in Milwaukee. Cramer also advised that they discussed the Government Affairs Seminar and the 2018 Spring Biosolids Symposium.
- p. **Web-Site:** J. Bratz reported the website was running smoothly and had very few issues with conference registrations this year.
- q. **Technical Program:** J. Simpson reported that all details for the conference have been finalized. Simpson and K. Harter met several times to go over the Technical presentations and conference details. There was one Technical Paper cancelation regarding Phosphorus Compliance, Session E on Wednesday, October 18th. The presentation will now be "1ppm Phosphorus – A BNR with No Chemical Addition Case Study" presented by Arn Johnson of Walker Process Equipment. J. Simpson along with K. Harter met with keynote speaker, Leroy Butler a few weeks ago. Mr. Butler is all set for his talk. He will arrive around 8:00 am to set up his products for purchase after his talk. He will stay after his keynote address to sign autographs.
- r. **Exhibitor Committee and M&C:** T. Mulcahy/C. Strackbein K. Harter advised that the Expo hall was at capacity with 159 booths. Exhibitors will start moving in Tuesday morning at 8:00 am and must be set-up by 9:00 am on Wednesday. She also advised that all the exhibitors have the 2018 Exhibitor Booth application in their booth.
- s. **Operators Competition:** R. Mealy advised that we have six teams this year. Lake Michigan Region has two teams, North Central and Southeast have one team each and there are two student teams. NWTC and UWSP each have a team.
- t. **Local Arrangements:** J. Johnson reported that this year's plant tour at the Cross Plains facility is a go. There will be a bus taking people to the tour. There is very limited parking at the Cross Plains facility so everyone wanting to tour the facility will have to sign up for the bus.

- u. **Golf Outing:** R. Herwig/No report
- v. **Sporting Clays:** J. Smudde/J. Thalke J. Smudde advised Bucky Walters and Jim Thalke visited the Waunakee Gun Club in early May and made all the arrangements for the WWOA 2017 Sporting Clays event at this location. The event will have the standard 50 bird event, a novelty shoot, and individual Lewis Class, and the cook your own steaks for lunch. Through generous donations from six vendors, there will be six guns raffled off at the event with a total value of \$3,000. There are also several vendors that provided sponsorships for the event. New for 2017 is a WWOA Board of Directors team participating in the event. Weather forecast looks favorable for the event.
- w. **Bicycle Outing:** T. Crouse did not have a report, K. Harter reported that there were four riders this year.
- x. **Permanent Arrangements:** K. Freber/No Report
- y. **Resolutions and Bylaws:** D. Falkner No Report
- z. **Historical:** T. Crouse/L. Lutz See L. Lutz's report under #5. Annual Conference
- aa. **Others** - No Report

A motion was made by J. Johnson and second by L. Lutz to accept the Committee Reports as presented. Motion Carried.

- 7. **OLD BUSINESS:**
 - a. **WWOA Proposed Name Change Discussion**
 - i. **Membership Feedback**

S. Thieszen advised that she received an email from Harlan Mueller regarding her proposed name change. Mr. Mueller was in support of a name change. Thieszen went onto read the email to the Board.

R. Mealy though that this whole issue was putting the horse before the cart. Mealy felt that the issue of not understanding what it is we all do for a living, while true, wasn't going to be fixed with just a name change. He felt that more education of the public and the membership was more important now. Mealy brought up the need for Mission Statement that would clarify what the Association was about and what it was we did and all the different aspects of the membership. This was tabled for discussion under item 8: New Business.

J. Bratz stated that the Board needs to discuss this whole topic in greater detail before any discussion with the membership at the upcoming annual business meeting. The BOD need to be all on the same page and have all their facts and figures themselves so when it is brought to the membership, everyone was on the same page and in agreement. There was still too many questions and confusion on the subject.

Again, the Board also decided that no formal discussion on the name change should be brought up at the Annual Business Meeting on Thursday, October 19th.

NEW BUSINESS:

b. Mission Statement, Charter, Name Discussion

It was pointed out that we discussed the bulk of this during the Old Business. R. Mealy did bring up that he thought a lot of the name change issues would be resolved with a WWOA Mission Statement. This is something that the WWOA Board of Directors will look at in the coming months and into 2018.

After discussion on the mission statement and the name change (under Old Business), S. Thieszen advised that she will make a statement at the beginning of the Annual Business Meeting on Thursday, October 19th, before calling the meeting to order that there will be no discussion on the proposed name change until the WWOA Board of Directors has a chance to look into this further.

Adjournment Motion to adjourn made by J. Bratz, second by J. Cramer. Meeting adjourned.

December Board of Directors Meeting will be held on, Thursday, December 7, 2017 and Friday, December 8, 2017 at the Grand Geneva Resort, Lake Geneva, WI.