

Wisconsin Wastewater Operators' Association
BOD Meeting – Radisson Hotel, La Crosse, WI
August 18, 2016 – August 19, 2016

1. **CALL TO ORDER, ROLL CALL:** President, L. Lutz called the meeting to order at 10: 14 am on Thursday, August 18, 2016. Roll call was taken. All present with the exceptions of both K. August.
2. **AGENDA CHANGES AND ADDITIONS AND CORRESPONDENCE:**
Additions to the agenda were the meeting with the Radisson (Tami Woods) and La Crosse Center (Mike Farris) to review BOE's and take a walk through the La Crosse Center at 1:30 pm on Thursday, August 15, 2016. Motion to except the agenda as is made by J. Bratz, Second by J Simpson. Motion carried.
3. **APPROVAL OF MINUTES:** Motion to except minutes from the April 21-22, 2016 meeting made by K. Zimmer, Second by J. Smudde. Motion carried
4. **FINANCIALS:** Financials for April - July, 2016 were reviewed. Motion to except financials as is made by K. Zimmer, Second by S. Simpson.
5. **La Crosse Center Staff Meeting (1:30 pm Thursday):** Met with staff of the Radisson and La Crosse center to review the BEOs. Discussed the main meals with Tami Woods, Radisson, and set the date as to when final counts had to be turned in. K. Harter will send the Radisson the BEO requirements for the Friday Farewell Breakfast. Discussed the mail BEO's with Mike Farris. Gave Mike all of our requirements for the technical sessions and the Keynotes. We did a complete walk through to review and finalize layout for all functions.
6. **COMMITTEE REPORTS**
 - a. **Nominations:** K. Zimmer reported that she had received nomination papers for Vice President from Jeff Simpson and for Director position from Rick Mealy. Discussion on additional Director position requirement was tabled until New Business, point a.
 - b. **Promotional items:** J. Johnson reported that he had all of the BOD shirts and handed them out to everyone. He also advised that Southern Region was the only region to order 50th Anniversary Polo Shirt for door prizes. Jim also advised that we did not meet the 100 shirt requirement for the polo shirts. It was decided that we should order a variety of shirt sizes (men's and women's) to meet the 100 shirt requirement and sell them at the Conference. Jim advised he also was ordering hats for shooting clays, t-shirts for the competition, and a stock order of t-shirts and other items.
 - c. **Membership:** K. Harter/No Report
 - d. **Scholarship:** J. Johnson reported that there six scholarship applicants. He reviewed the ones that were eligible for the NCL scholarship with Mike Raynovic. That scholarship went to Serena Kuczmarkski, junior at UW Stevens Point.

Out of the other five applicants, three were chosen for the two WWOA scholarships (Evan Garski, Simon Stevenoski) and the one Crane Scholarship (Brandi Saylor).

- e. **Executive Meeting:** L. Lutz/No Report
- f. **Clarifier:** J. Butt/No Report
- g. **Career Development:** J. Johnson/No report
- h. **Awards:** S. Thieszen reviewed all of the award nominations with the BOD. After discussion on the nominees, the individual awards were decided. 2016 Bernauer, Crabtree, Service, Newcomer, Membership (S. Thieszen will work with K. Harter to determine this award). Regional awards went to: NW-Tim Pernsteiner, NC-Dan Felckowski, SE- Kerry Gloss, SO-Jack Wendler, LM-Brent Mulholland, WC-Jared Greeno. Region of the Year went to West Central Region. There were eighteen Lifetime Members for 2016.
- i. **Operator Training:** D. Linter/J. Smudde advised that the MWWOE was held at the Kalahari on February 2nd and February 3rd. Expo went well. WWOA made a profit of \$8675.69 from this year's MWWOE.
- j. **Directory:** K. Harter No Report
- k. **Publicity:** K. August No Report
- l. **Regional Coordinator:** J. Simpson handed out an updated Regional Meeting Schedule and BOD member attendance asking for updates from the BOD. He also reported that he had attended the North Central District meeting and the West Central District meeting. Both meetings were well attended. J Simpson also advised that we need to continue to stress the importance of getting meeting dates and notices to K. Harter.
- m. **Government Affairs:** J. Smudde reported that the financials from 2015 were reviewed and discovered that the Marriott charged a sales tax of 5.5% (\$1000). The Marriott reimbursed them for the amount. They decided to check on competitive pricing for 2017 at the Alliant Energy Center, the Monona Terrace and the Crowne Plaza. The committee also discussed having CALS handle registrations again for 2016 but to consider the option of having Karen Harter (WWOA) handle the 2017 registrations. CSWEA is leading the 2016 GSA planning.
- n. **Biosolids Symposium:** L. Lutz/D. Lintner No report
- o. **Central States Liaison:** J. Smudde reported that the CSWEA-WI held its May Business Meeting on May 19, 2016 at the Monona Terrace in Madison, WI. Upcoming events for CSWEA include WEFTEC – September 24-28 (New Orleans, LA); Operations Seminar – November 10 (Fond du Lac, WI); Watershed and Stormwater Annual Webinar (November 15).

- p. **Web-Site:** J. Bratz reported that Vendor registration continues with most of the booths sold. He also reported that it has been quieter for the most part where the website changes are concerned.
- q. **Technical Program:** J. Bratz reported that the Conference Program has been sent out to the members and registration has begun. There were a few minor changes with moderators being replaced to changes. Presentations are coming in slowly and a reminder has gone out to all of the presenters.
- r. **Exhibitor Committee and M&C:** T. Mulcahy/C. Strackbein K. Harter advised that we had met the goal of 141 booths.
- s. **Operators Competition:** J. Bratz/K. Harter advise that they have verbal commitments for teams; Southeast, UW Stevens Point, Lake Michigan, and NWTC. Registration cost is \$200 for each team (with the exception of the schools). All of the sponsors to assist with this year's supplies have been contacted. Everyone is on board with John Bond running the competition this year.
- t. **Local Arrangements:** M. Johnson/J. Greeno – La Crosse. K. Harter reported that all of the bus contracts have been signed and all of the tours are set to go.
- u. **Golf Outing:** R. Herwig/No Report
- v. **Sporting Clays:** J. Simpson Reported that they have set the Fall Sporting Clays at the Sparta Road & Gun Club for Tuesday, October 11, 2016. Mr. Simpson, along with Jim Thalke, Tom Stebbins, and Bucky Walters visiting the club on April 26th and confirmed all of the details and “walk/shoot” the course.
- w. **Permanent Arrangements:** K. Freber/No Report
- x. **Resolutions and Bylaws:** J. Leonhard No Report
- y. **Historical:** T. Crouse No Report
- z. **50th planning (Ad-hoc):** W. Peterson K. Harter reported that the 50th Anniversary Committee was planning on sponsoring breakfast items, including juices and coffee, at the Keynote speech on Wednesday, October 12th and again on Thursday morning in the North Hall. K. Zimmer reviewed the Tumbler style (original tumbler was not available) and it was decided to order black with the gold logo. She will get the tumblers ordered and delivered to Wade Peterson's office (due the large quantity).

A motion was made by S. Thiesen and second by J. Smudde to accept the Committee Reports as presented. Motion Carried.

7. **OLD BUSINESS:** there was no old business

8. NEW BUSINESS:

- a. **2017 BOD vacancy:** L. Lutz advised that Kris August sent him his letter of resignation from the WWOA Board of Directors. His resignation officially takes place as of October 12, 2016. Discussion on how to proceed to replace Mr. August took place. Since he is officially on the BOD until the October General Meeting, it was agreed that nominations for his position, whether from the floor or from someone who sends in his/her nomination, can be put forth at the General Meeting for voting. K. Zimmer will work with K. Harter to get the word out to the WWOA members that there is another opening on the BOD and that we are taking nominations for four BOD positions for 2017.
- b. **Events Cancellation Insurance:** K. Harter reported that the insurance company that WWOA uses has advised that the events cancellation insurance policies have changed. They are no longer part of the overall insurance policy. She presented the different options available. After some discussion, a policy was picked and she was advised to go with Hays Affinity Services for \$492.50. This policy is for the Annual Conference only and must be renewed each year.
- c. **TV cost (split between WWOA and M&C)** K. Harter advised that both TV's have been ordered. M&C/WWOA will split the cost of the TV that will play the Exhibitor videos. This TV will be raffled off at the Operators Business lunch on Thursday, October 13th. Everyone that purchased a lunch will be eligible for this raffle. The 50th Anniversary Committee will pay for the second (smaller) TV that will show the 50th Anniversary PowerPoint. This TV will be raffled off at the Farewell Breakfast on Friday, October 14th.
- d. **Awards (new vendor):** A new vendor (that supplies the awards for WEF) approached K. Harter and S. Thieszen. They would like to quote on the WWOA awards. All of these new awards are eco-friendly. After some discussion, it was decided that there was not enough time to quote and review the new awards before this year's conference. It was also pointed out that we should stay with our current vendor as this is the 50th Anniversary and start the next 50 years with a new vendor and style. This topic was tabled until 2017. K. Harter will get all of the information for a quotation from the new vendor.

Adjournment Motion to adjourn made by J. Bratz, second by J. Smudde. Meeting adjourned

Clarifier

October Board of Directors Meeting will be held on, Monday, October 10th and Tuesday, October 11th at the Radisson Hotel in La Crosse, WI.