

Wisconsin Wastewater Operators' Association
BOD Meeting – Marriott Madison West, Middleton, WI
April 20 – April 21, 2017

1. **CALL TO ORDER, ROLL CALL:** President, S. Thieszen called the meeting to order at 10: 06 am on Thursday, April 20, 2017. Roll call was taken. All present except for Jeremy Cramer.
2. **AGENDA CHANGES AND ADDITIONS AND CORRESPONDENCE:**
Additions were added under aa. Others to include MWOE escrow and the WWOA office laptop. Motion to except the agenda as is made by L. Lutz, Second by J. Smudde. Motion carried.
3. **APPROVAL OF MINUTES:** Motion to except minutes from the December 1 and 2, 2016 meeting made by J. Bratz, Second by J. Johnson. Motion carried
4. **FINANCIALS:** Financials for January through April 2017 were reviewed. Motion to except financials as is made by J. Bratz, Second by J. Johnson. Motion passed.
5. **Annual Conference:**
 - a. **Conference Pins** Discussed the change of name on the pins for 2017. It was decided to add Wisconsin Resource Recovery Specialists around the State/WWOA with the location, Middleton 2017 along the bottom.
 - b. **Meal Selections for Conference** BOD reviewed the meal selections and agreed on selections for the Meet & Great, Walk Around Lunch, Business Lunch, Awards Banquet and the Farewell Breakfast. BOD also set the prices for the Business Lunch at \$20.00 and the Awards Banquet at \$40 per selection.
 - c. **Conference Registration Fees** Everyone agreed to leave the conference fees the same as 2016.
 - d. **Marriott Staff meeting – Friday, April 21, 2017** - BOD met with William Hirst, Catering Manager to discuss meals, room locations, layout, etc. Mr. Hirst walked the BOD through the facility to show everyone where the rooms were located.
6. **COMMITTEE REPORTS**
 - a. **Nominations:** L. Lutz reported that an article had been placed in the April Clarifier seeking nominations for the Board of Directors. L. Lutz advised that he followed up on a list of potential names, however, none of them had any interest in running for the Board of Director. He also advised that he is still waiting on the nomination papers from the incumbents as well as nominations for Vice-President. Jim Johnson, incumbent, advised that he would not be running for the Board of Directors due to work.
 - b. **Promotional items:** J. Johnson reported that the Board of Directors shirts for 2017 were here. He handed them out to everyone that had not already received theirs. He also advised that he would be ordering the Top Gun sporting clays had, Operators Competition Shirts, more hats for the promotional table, etc.
 - c. **Membership:** K. Harter reported that membership renewals were mailed to Active Members that needed to renew their memberships and that Lifetime Membership letters were in the works.

- d. **Scholarship:** R. Mealy/No Report
- e. **Executive Meeting:** S. Thieszen/No Report
- f. **Clarifier:** J. Butt/No Report
- g. **Career Development:** R. Mealy advised this would be covered in New Business.
- h. **Awards:** J. Bratz advised that he had received one award nomination to date and that he was working with the Regions for the Operator of the Year Awards.
- i. **Operator Training:** D. Linter/J. Smudde advised that Toni Glymph's one-day training session on Microbiology went well. Toni Glymph's session was at the MWOE on February 8, 2017 at the Kalahari Resort. There were 40 attendees.

J. Smudde and D. Lintner were also looking to do another training with Seventhwave in 2017.

Ken Bloom, NCR, along with J. Smudde and D. Lintner, worked with Toni Glymph to do a two- day Microbiological training in August. First day would cover Basic Microbiology and Process Control with the second day covering Advanced Microbiology and Process Control. This training would be held on August 7 and August 8 at North Central Labs in Birnamwood. North Central Labs would furnish the facility and WWOA and NCR would split the cost of the lunch. Each sessions registration would be a separate registration. The sessions will be held to 40 attendees each.

- j. **Directory:** K. Harter/No Report
- k. **Publicity:** J. Cramer/No Report
- l. **Regional Coordinator:** J. Simpson advised that he has taken over the Regional Coordinator position from J. Johnson (which was agreed to by both men) as Mr. Johnson is not running again and due to work could not fulfill. J. Simpson and K. Harter will be sending out an E-Newsletter to the Regional Officers shortly.
- m. **Government Affairs:** J. Smudde/S. Thieszen reported that the Government Affairs Seminar that was held on February 23, 2017 at the Marriott Hotel and Conference Center in Middleton, WI fell short of making a profit this year. Mark Corbett, WDNR led that planning this year and Karen Harter, WWOA, handled the registrations instead of CALS. There were 248 pre-registrations and 17 registered at the door. After the expenses were paid, the seminar lost \$542.18. The GAS Committee is recommending an increase in registration fee and will also evaluate other costs during the Fall planning meeting.
- n. **Biosolids Symposium:** L. Lutz/D. Lintner L. Lutz and D. Linter advised that the Spring Biosolids was held on March 21, 2017 at the Holiday Inn in Stevens Point, WI. The new seating arrangement was well received. The committee will be looking at tweaking the new seating arrangement further to make it better. They reported that there was a variety of topics, but they need to work on getting more septage courses. There were 240 attendees,

with revenue of \$17,300. After expenses of \$13,745, the final revenue of \$3,555 will be split evenly between WWOA and CSWEA.

- o. **Central States Liaison:** J. Cramer reported that CSWEA – WI Section held its winter board meeting on February 22, 2017 in Madison, WI. The treasurers report showed a balance of \$28,34476 as of February 22, 2017. He also reported that CSWEA was approached by WEF LIFT (Leaders Innovation Forum for Technology) to become an affiliate member. CSWEA agreed to do this. The CSWEA Annual Conference will be held in St. Paul, MN from May 22 to May 25, 2017.
- p. **Web-Site:** J. Bratz reported that registration of the vendors for the Annual Conference is in full swing. Registration for the Midwest Water/Wastewater Operators Expo, Government Affairs, and the Spring Biosolids Symposium went well, as are the registrations for the Regional meetings. He also advised that small modifications to the Annual Conference tickets are in the works as well as a couple of the reports are getting updated fixes.
- q. **Technical Program:** J. Simpson reported that he has received a little over half of the Technical Presenter’s abstracts and bios. He advised that we have received signed contracts for our Keynote Speaker, LeRoy Butler, and our Thursday evening entertain, comedian, Dobie Maxwell. After the comedian, there will be card playing. The Friday Farewell speaker has been scheduled. Golf Outing and Sporting Clays are tentatively scheduled and we are waiting on the bike ride details from Tom Crouse. The conference program is almost finished, just waiting on the meal selections. The target date for printing is mid-May with the program being mailed out to everyone by the end of May. Conference Registration is set to open on the website on Monday, June 5, 2017.
- r. **Exhibitor Committee and M&C:** T. Mulcahy/C. Strackbein K. Harter reported that exhibitor registrations are strong.
- s. **Operators Competition:** R. Mealy advised that the lab event will be a mock audit of the lab instructors instead teams with the judges watching how the teams handle the auditing of the instructors. Mr. Mealy discussed a new logo design for the Operators’ Competition shirts for the teams and the judges. He and J. Johnson will work together to see if they can do this without increasing the costs.
- t. **Local Arrangements:** J. Johnson reported that this year’s plant tour will be the Cross Plains Wastewater Treatment Facility.
- u. **Golf Outing:** R. Herwig advised that he was working with Pleasant View golf course. After reviewing the three options with the Board of Directors, it was decided that option 3 was the best deal. R. Herwig is looking at 80 golfers at a cost of \$60 per golfer. He gave K. Harter the contracts to sign so he could take one with him to the golf course. He will work on updating the registration form and get it back to K. Harter so the website and conference program.

- v. **Sporting Clays:** J. Smudde reported that he along with Jim Thalke are coordination the 2017 sporting clays shoot for October 17, 2017. Bucky Walters held discussions with the Waunakee Sportsman’s Club and are certain that this is where they will hold their event. The event will be like the 2016 event with the standard 50 bird event, a novelty shoot, an individual Lewis Clark, and donated raffle guns along with cook your own steaks for lunch. They will have this finalized the beginning of May.
- w. **Bicycle Outing:** T. Crouse/No Report
- x. **Permanent Arrangements:** K. Freber/No Report
- y. **Resolutions and Bylaws:** D. Falkner No Report
- z. **Historical:** T. Crouse/L. Lutz L. Lutz reported that the Historical Committee has been working to compile records pertinent to the 50th Annual WWOA Conference and preceding years. Their hopes are for the committee to meeting in the upcoming months to put together all of the information and start to organize a record keeping system for future Historical Committees to follow and allow easy tracking of all of the historical documents. The Historical Committee will be made up of the last three past presidents (the current past president and the two past presidents prior to the current one).
- aa. **Others** Jeff Bratz reported that we need to think about replacing the office laptop as Karen Harter is experiencing stability issues with it. He suggested we take the funds for this from the MWOE escrow. Discussion followed and no final decision was made.

A motion was made by J. Simpson and second by J. Smudde to accept the Committee Reports as presented. Motion Carried.

7. **OLD BUSINESS:** None

8. **NEW BUSINESS:**

a. **WWOA Proposed Name Change**

Wisconsin Resource Recovery Specialists

Sharon Thieszen proposed in her April Clarifier article a name change from the Wisconsin Wastewater Operators’ Association to perhaps the Wisconsin Resource Recovery Specialists. She invited all WWOA members to contact here or other BOD members with their thoughts about adopting a new name for the organization. Several comments were received with most not being in favor of the change. Per discussions between the Board of Directors, it was decided to update the website with a tag line that read: Wisconsin Resource Recovery Specialists (next the State WWOA Logo, replacing the Wisconsin Wastewater Operators’ Association). The Board of Directors, after some discussion, approved this to happen. K. Harter was instructed to contact Webfitters to make this happen. It was further discussed that the BOD should talk to members at the regional meetings to get a feel on how they felt about the proposed name changed. Before a name change can officially take place, it must be presented to the membership at the annual business meeting in October. It was decided that this would be an on-going topic and would be discussed again at the August Board of Directors meeting.

b. WWOA Marketing / Brochure / Outreach

Discussion about Outreach & Youth Apprenticeship Program

Jeff Smudde advised that Bruce Bartel, New Water, asked to bring this to the attention of the WWOA. He reported the enrollment is down. The question put before everyone was why. Is it down because we need to promote it better, are the budget issues out there. The question is what exactly is the Youth Apprenticeship Program. R. Mealy reported that at one time it was tied to work force development but where it has gone since, no one seems to know. It is hard for municipalities to handle these as it is like having an actual employee, it is a three-year program and must in be in the facilities budget to do this. Most facilities do not have the means to able to do this. Not only is it a time commitment but also a financial one as well. Discussion needs to continue as to how to advance this program.

Adjournment Motion to adjourn made by J. Smudde, second by L. Lutz. Meeting adjourned.

August Board of Directors Meeting will be held on, Thursday, August 3rd and Friday, August 4th, 2017 at the Madison Marriott West, Middleton, WI.