

Wisconsin Wastewater Operators' Association  
BOD Meeting – Radisson Hotel, La Crosse, WI  
April 21 - April 22, 2016

1. **CALL TO ORDER, ROLL CALL:** President, L. Lutz called the meeting to order at 10: 14 am on Thursday, April 21, 2016. Roll call was taken. All present with the exceptions of both K. August and S. Thieszen (late arrivals) and J. Johnson was not in attendance until Friday, April 22<sup>nd</sup>.
2. **AGENDA CHANGES AND ADDITIONS AND CORRESPONDENCE:**  
Additions to the agenda were included (Storage Unit break in, BOD Shirts, New Pins, Milwaukee Workforce, DNR/State Fair). Motion to except the agenda as is made by J. Bratz, Second by K. Zimmer. Motion carried.
3. **APPROVAL OF MINUTES:** Motion to except minutes from the December 10/11, 2015 meeting made by J. Bratz, Second by J. Smudde. Motion carried
4. **FINANCIALS:** Financials for January – March, 2016 were reviewed. Motion to except financials as is made by K. Zimmer, Second by K. Zimmer.
5. **La Crosse Center Staff Meeting (2:00 pm Thursday):** Met with staff of the Radisson and La Crosse center to pick the main meals for the Meet and Greet, Walk Around Lunch, Operators' Business Lunch and the Banquet. We also did a complete walk through the conference setting.
6. **COMMITTEE REPORTS**
  - a. **Nominations:** K. Zimmer reported that she had received nomination papers for Vice President from Jeff Simpson and for Director position from Rick Mealy. She also reminded D. Lintner and J. Johnson to re-submit their nomination paperwork (if they were planning on running again). Assuming J. Simpson moves into the VP position, we will have two 2-year terms available and one 1-year term for the BOD.
  - b. **Promotional items:** J. Johnson reported that he had solicited all of the regions to encourage ordering items for regional meetings. He has been working with Strategies and Triple Crown on potential T-shirt order for the conference. He is also working on 50<sup>th</sup> Anniversary Polo Shirts with the 50<sup>th</sup> Committee. J. Johnson advised that we will be going with Triple Crown for these as they can do a better job with the 50<sup>th</sup> Logo and the sleeve logo (Protection Wisconsin Waters). Jim will bring sample of the different shirts to the 50<sup>th</sup> Committee meeting on May 3<sup>rd</sup> at Wade Peterson's office.
  - c. **Membership:** K. Harter reported that membership renewal letters will be mailed out this year as the email notices are not working.
  - d. **Scholarship:** J. Johnson reported that there were tuition reimbursement requests from Mark Wittstock, Dale Passehl and Robert Butcher. He is waiting on grade reports from them.

- e. **Executive Meeting:** L. Lutz/No Report
- f. **Clarifier:** J. Butt/No Report (see 50<sup>th</sup> Committee)
- g. **Career Development:** J. Johnson reported that a booth had been reserved to be shared with New Water for the Northeast Wisconsin Technical College (NWTC) Engineering Open House for February 25<sup>th</sup>. Due to scheduling conflicts, neither New Water or WWOA was in attendance.
- h. **Awards:** S. Thieszen reported that she had received one nomination each for the Bernauer and Service awards along with the Northwester Regional Operator of the Year.
- i. **Operator Training:** D. Linter/J. Smudde advised that WWOA was a co-sponsor for the MWWOE for the first time this year. MWWOE was held on February 2<sup>nd</sup> and 3<sup>rd</sup> at the Kalahari Resort. Turnout was good despite the weather. They are also working with Seventhwave for an electrical conservation session planned for September in Eau Claire. Mike Raynovic, NCL, has been contacted about using his facility for a training session, Greg Paul, Op2myz, has been contacted regarding a training session on Bio-P. They also have a suggestion to contact Tone Glymph to set up a microbiology class for some time in the future. And lastly, D. Lintner and J. Smudde attended a Dinner with Professionals hosted by AWWA Young Professionals group in Green Bay. This was a great opportunity for students to network with professionals from both water and wastewater. Both Mr. Lintner and Mr. Smudde advised that this would be an event worth attending again in the future.
- j. **Directory:** K. Harter No Report
- k. **Publicity:** K. August No Report
- l. **Regional Coordinator:** J. Simpson reported that he attended the LMD regional meeting in Clintonville and the Southern regional meeting in Beaver Dam in February. Both meetings had great attendance. He reported that a few of the presenters were promoting the products they represented rather than the “technology”, which needs to be discouraged. Need to continue to stress to the regional officers to get their meeting dates on the website and to have everyone stress the importance of membership to those non-members attending the regional meetings.
- m. **Government Affairs:** J. Smudde reported that the financials from 2015 were reviewed and discovered that the Marriott charged a sales tax of 5.5% (\$1000). The Marriott reimbursed them for the amount. The decided to check on competitive pricing for 2017 at the Alliant Energy Center, the Monona Terrace and the Crowne Plaza. The committee also discussed having CALS handle registrations again for 2016 but to consider the option of having Karen Harter (WWOA) handle the 2017 registrations. CSWEA is leading the 2016 GSA planning.
- n. **Biosolids Symposium:** L. Lutz/D. Lintner No report

- o. **Central States Liaison:** J. Smudde reported that the CSWEA-WI held its Winter Business meeting on February 24, 2016. Treasurer's reported a total balance as of February 24, 2016 of \$31,162.85. CSWEA is trying to implement a steering committee that meets regularly to discuss big picture ideas, direction, markets, etc.
- p. **Web-Site:** J. Bratz reported that WWOA made the final installment for the website upgrade of \$10,800.00 was made. The new website is paid in full. There are still some minor fixes being made but that will always be an ongoing thing.
- q. **Technical Program:** J. Bratz reported that the Technical Committee met on Thursday, February 11<sup>th</sup> at the Marriott Madison West Hotel. There were 67 outstanding papers presented for review. Working on the Conference Program that will be mailed to all members. The Abstract will once again be on-line this year (no print copy). Mr. Bratz also met with the 50<sup>th</sup> Anniversary Committee and advised that the plans were coming together.
- r. **Exhibitor Committee and M&C:** T. Mulcahy/C. Strackbein K. Harter advised that there are numerous exhibitor registrations already in. Goal is for 141 total booths.
- s. **Operators Competition:** J. Bratz/K. August No report
- t. **Local Arrangements:** M. Johnson/J. Greeno – La Crosse. M. Johnson reported that the plant tour will be the La Crosse WWTP in 2016. They are also working on a possible second tour of Kwik Trip. Once they have the information on the bussing options they will get it to Karen Harter for review.
- u. **Golf Outing:** Randy Herwig Reported that he wanted to raise the cost of the Annual Golf Outing to \$65.00 this year. The gold outing will be held at the Fox Hollow Golf Course. He also is planning on raising the hole sponsorship from \$50 to \$75 to cover all costs. BOD did not see any problems with raising the cost of the golf outing to \$65.00. R. Herwig with get the updated registration form to J. Bratz for the Conference Program.
- v. **Sporting Clays:** J. Simpson Reported that they tentatively set the Fall Sporting Clays at the Sparta Road & Gun Club for Tuesday, October 11, 2016. Mr. Simpson, along with Jim Thalke, Tom Stebbins, and Bucky Walters will be visiting the club on April 26<sup>th</sup> to confirm all details and will “walk/shoot” the course. Once all is confirmed they will get the details to Karen Harter for inclusion in the Conference Program.
- w. **Permanent Arrangements:** K. Freber presented the 2020 Conference contract for the Kalahari Resort for review and approval. After much discussion with the Kalahari, the contract had been presented that was approved by the Permanent Arrangements committee. After discussion, the BOD also approved the contract. Karen Harter will sign it and get it back to the Kalahari Resort for their signature. The 2020 Conference will be held on October 19 – October 23, 2020.
- x. **Resolutions and Bylaws:** J. Leonhard No Report
- y. **Historical:** T. Crouse No Report

- z. **50<sup>th</sup> planning (Ad-hoc):** W. Peterson reported that Joe Gehin will take the lead on the Keynote, which will include a couple of other “older” members of the WWOA. Keynote will be about the 50 years of WWOA. Entertainment this year will be a band, Studebaker 7, however there will also be card playing available. The 50<sup>th</sup> Anniversary Clarifier will be around 44 pages. It will include some of the articles in the 25<sup>th</sup> Anniversary edition along with new articles. The sponsors will be on the last page. 2,000 copies will be printed. Each conference attendee will get a copy with the registration. K. Harter will get the rest. The cover of the 50<sup>th</sup> Clarifier will be the WWOA logos over the years. 50<sup>th</sup> Anniversary Polo Shirts will be reviewed and determined at the Committee’s May meeting. The color will be the WWOA blue. There will be an added TV for the 50<sup>th</sup> Anniversary area so it can show a presentation of the last 50 years of the WWOA. This TV will then be raffled off at the Farewell Breakfast on Friday. This is a one-time thing. A special registration fee was determined for the Past Presidents for this year only. All past presidents will pay \$55 for the full conference. K. Harter will send a letter to all of the past presidents advising them of this special fee.

A motion was made by J. Smudde and second by S. Thieszen to accept the Committee Reports as presented. Motion Carried.

7. **OLD BUSINESS:** there was no old business

**8. NEW BUSINESS:**

- a. WWOA Clearing House of Information for municipality policies. This was suggested by a member. It was pointed out that there is a Tips and Ideas area on the website. If something needed to be added it could be put there.
- b. Logo approval for the 50<sup>th</sup> shirts. It was decided that the logo for the 50<sup>th</sup> Anniversary Polo Shirts should be same as the 50<sup>th</sup> Conference pins.
- c. BOD organization history write-up for special anniversary edition. Consensus from the BOD is that this should be left to someone on the 50<sup>th</sup> Anniversary Committee as they have the knowledge of the WWOA history because they have been around the longest.
- d. Memorandum of Understanding for the Midwest Water & Wastewater Operator Expo. It was decided that Jeff Bratz, Don Lintner and Karen Harter should work with the current MWOE to rewrite this as they are already involved with the Expo.
- e. Storage Unit Robbery, K. Harter is still working with the insurance company on the claim for the items that were stolen out of the storage unit.
- f. Board of Directors Shirts. It had been decided at the December 2015 BOD meeting that there would not be new BOD shirts for the 2016 Conference, the BOD would all wear the gold shirts from 2014. However, it was brought up by K. Harter, Executive Secretary, that maybe the BOD would and should have 50<sup>th</sup> Anniversary shirts. After much discussion, it was decided that the BOD would in fact order new BOD shirts with the same logo as the 50<sup>th</sup> Anniversary Polo Shirts minus the logo on the sleeve. Same shirt style as before with a color as close to the Polo Shirts as possible. BOD shirts will also be ordered from Triple Crown.
- g. New Pins for the Past-Presidents. It was determined that we need to order new pins for the past presidents as Karen Harter only has 5 left. We will have the same company that did the 50<sup>th</sup> Conference pins as they are less expensive and did a great job. Karen will order 100 pins.

- h. Milwaukee Workforce Update. K. Harter updated that BOD that the first set of students had gone through the first classes and that the Milwaukee Workforce would be starting to look to place them into the workforce something this summer.
- i. DNR/State Fair. K. Harter advised that Kelly O'Connor, WDNR asked if the WWOA had anything that they wanted to display in the WDNR booth this year at the Wisconsin State Fair. BOD advised no.

**Adjournment** Motion to adjourn made by D. Lintner, second by J. Smudde. Meeting adjourned

Clarifier

***August Board of Directors Meeting will be held on, August 18, 2016 and Friday, August 19, 2016 at the Radisson Hotel in La Crosse, WI.***