

**WISCONSIN WASTEWATER OPERATORS ASSOCIATION, INC.
SCHOLARSHIP AWARD CRITERIA**

PURPOSE:

To financially assist a full-time student currently enrolled in an accredited college or university studying civil, environmental, or sanitary engineering or other wastewater related degree programs, and to provide financial assistance to a child or grandchild of a WWOA member. This award is to be used for tuition, books, labs, and fees.

ELIGIBILITY:

1. The applicant must be a child (step) or grandchild (step) of a current WWOA member with 3 (three) years of membership.
2. Children (step) or grandchildren (step) of WWOA Officers and Board Directors are not eligible.
3. The applicant must be at least a second semester student in studies related to the water/wastewater field. Both associate degree and 4-year degree applicants are eligible.
4. The applicant must have a cumulative grade point average of at least 2.50 at the time of application. The funds may be utilized during the 2nd, 3rd, or 4th year of college.
5. A full-time student shall be defined as an applicant enrolled in a minimum of 12 credits per semester.
6. Scholarship award recipients are not eligible for any future WWOA scholarship payouts.

AWARD:

Two \$1000.00 scholarships will be available to be paid to the College Department of Student Financial Aids. Funds will be available for the beginning of the next school semester.

APPLICATION PROCEDURE:

Interested applicants may download an application from the WWOA web site (wwoa.org).

The WWOA Executive Secretary or Scholarship Committee Chairperson must receive completed application forms postmarked no later than August 1st of each year in order to be eligible. Applications postmarked after August 1st deadline will not receive consideration.

The WWOA Executive Secretary is responsible for certification of all applicants. Applicants will be presented to the WWOA Board of Directors for acceptance and/or approval at the annual August Board meeting. Applicants must receive Board approval in order to have their names included in the lottery drawing.

As part of the certification process, applicants must submit the following:

1. Completed application form;
2. Official transcript of grades;
3. Outline of courses for college completion;

Failure to submit the required documentation identified above will be grounds for denial of application.

SELECTION:

Selection is determined at the August meeting of the WWOA Board of Directors. **All decisions of the WWOA Scholarship Committee and Board of Directors are final.**

The applicant understands that the WWOA Scholarship Committee shall only honor written communications, originating within the Committee, and duly signed by the Scholarship Committee Chairperson. The applicant will submit all questions in writing pertaining to the processing of this application to the Scholarship Chairperson. All discussions relative to this application shall be limited to: the applicant, Scholarship Committee members, and the Board of Directors.

AWARD PRESENTATION:

The scholarship winner and the WWOA sponsor will be notified by mail as to the final disposition of the scholarship award. The Scholarship Committee Chairperson will send written notification in a timely manner. Scholarship recipients must complete the Scholarship Committee's "Authorization for Payment" form prior to the award being issued.

Scholarship winner(s) will receive a written invitation to attend the annual conference. A hotel room will be provided (night of the banquet only) and justified expenses not to exceed \$100.00 may be approved. Arrangements for attendance must be made with the Scholarship Committee Chairperson.

revised: August 2006

revised: December 2009