

WISCONSIN WASTEWATER OPERATORS' ASSOCIATION INC.
Board of Directors Meeting
Wednesday August 20, 2003
Kalahari Resort, Wisconsin Dells, WI.

President Neis called the meeting to order at 10:05 AM Wednesday August 20, 2003. All Board members were present except Judy Tholen who arrived later.

Also present were Gil Hantzsch, chairperson of Local Arrangements and Kim Wollner, chairperson of the Spouse Program and the Golf Outing. Troy Larson from Strand Associates was also present

The minutes of the April 24th and April 25th Board meeting were reviewed. After a brief discussion, Nennig noted a clarification needed to be made pertaining to the Spouse Program. Herwig made a motion to approve the minutes with the clarification to the Spouse Program. Kruzick seconded the motion. Motion carried.

McKee presented the Financial Statement for Board approval. McKee reported as of August 1, 2003 we have \$134,091.40 in revenues and \$136,442.81 in expenditures with excess expenditures over revenues totaling \$2,351.41. After a discussion, Nennig made a motion to approve the Financial Statement as presented. Marshall seconded the motion. Motion carried.

McKee presented the vouchers 149 – 201 for Board approval. After a discussion, Herwig made a motion to approve the vouchers as presented. Tholen seconded the motion. Motion carried.

COMMITTEE REPORTS

PERMANENT ARRANGEMENTS-No report.

AWARDS-Herwig reported he has received nominations from all the Regions for Operator of the Year Awards. He has received nominees for the Bernauer, Koby Crabtree and Service Awards. Herwig made a motion to approve the awards providing all nominees qualify. Bond seconded the motion. Motion carried.

TECHNICAL PROGRAM-Nennig provided the Board with a final copy of the Technical Program Schedule including the Pre-Conference Workshops. Nennig also provided the Board with a list of AV needs.

CONFERENCE SIGNAGE-Troy Larson discussed with the Board the needed signage for the Conference.

REVIEW OF THE FUNCTION SHEETS WITH HOTEL-The Board met with the hotel staff to review the function sheets for the Conference. After a discussion, a few changes needed to be made.

LOCAL ARRANGEMENTS-Gil Hantzsch stated the tours are set for Christmas Mountain and Wisconsin Dells-Lake Delton wastewater treatment facilities. There will be sign up sheets for the tours in the registration area.

SPOUSE PROGRAM-Kim Wollner informed the Board they are working on the gift baskets and the tours are set. We are just waiting to see approximately how many people sign up for the program.

GOLF OUTING-Kim Wollner asked for some direction from the board pertaining to door prizes and signage for the golf outing.

EXHIBIT COMMITTEE-President Neis reported for Carol Strackbein. The Exhibit Committee will meet the end of August to assign booth spaces to the exhibitors. It is our primary goal to make sure we do not put companies that compete with each other in the same area. We also have to make sure we give people

who have supported the organization and the people who have sent in their registrations early good booth locations It normally takes our committee up to 4 hours to complete the process.

The Manufacturers and Consultants Committee will sponsor ½ of the box lunches, the social hour, ½ of the busing costs and ½ of the coffee breaks. The Exhibitors will sponsor a reception in the booth area at 4:00 PM on Wednesday after the Technical Sessions have ended.

The Manufacturers and Consultants will supply up to \$1,000.00 toward a scholarship for a deserving student selected by the Scholarship Committee.

OPERATOR COMPETITION-Thalke commented that two Regions have met the challenge of organizing more than one team. The Lake Michigan Region and the Southeastern region put together two teams. A big thanks to the Regional Officers who made this possible. Hopefully we have six or more teams this year.

Thalke informed the Board signage recognizing the vendors for their support of the Operators Competition will be displayed in the area of the Competition and a sign can be displayed at the vendors booth indicating that particular vendor helped support this years competition. Thalke suggested that the nametags should indicate if the individual is a Judge or Competitor giving that person a little notoriety throughout the Conference. A discussion pursued. McKee will order ribbons that will say judge or participant.

OTHERS-Conine stated he received 2 scholarship applications. Julia Lintner, attending University of Wisconsin Madison majoring in Botany and Michael MacKinnon attending University of Wisconsin Platteville majoring in Civil Engineering. A discussion pursued. Herwig made a motion to award the \$1000.00 Scholarship to Michael MacKinnon. Thalke seconded the motion. Motion carried.

Conine made a motion to accept the scholarship application from Julia Lintner. Marshall seconded the motion. A discussion pursued regarding her qualifications. President Neis asked for a roll call vote. It was the unanimous decision of the Board not to approve the scholarship application for Julia Lintner on the basis that botany is not wastewater related.

Conine will notify the applicants regarding the Boards decision.

Conine reported he received two applications for Tuition Aid Reimbursement from Dale Doerr and Ron Altmann. Dale Doerr is requesting reimbursement for a course he will be attending in Human Resources and Organizational Behavior. A discussion pursued.

Kruzick made a motion to deny the request on the grounds that it is not wastewater related. Marshall seconded the motion. Motion carried.

Ron Altmann is requesting reimbursement for a course he will be attending titled Increasing Wastewater Efficiency. Kruzick made a motion to approve reimbursement for Ron Altmann for this course. Nennig seconded the motion. Motion carried.

Conine will notify the applicants regarding the Boards decision.

Herwig made a motion to accept the committee reports as presented. Kruzick seconded the motion. Motion carried.

OLD BUSINESS

OTHERS-Conine provided the Board with a draft copy of the Sponsorship Policy. President Neis instructed the Board to review the policy and we will discuss this at the October Board meeting.

NEW BUSINESS

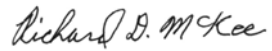
OTHERS-McKee informed the Board he was contacted by a gentleman from Minnesota regarding the possibility of developing a wastewater course that possibly could be offered in Eau Claire or Menomonie.

This would be a joint effort between Minnesota and Wisconsin. A discussion pursued. McKee will contact the person and refer him to Kay Marshall.

There being no further business, Kruzick made a motion to adjourn. Marshall seconded the motion. Motion carried.

President Neis adjourned the meeting at 4:00 PM on Wednesday, August 20, 2003.

Respectfully submitted

A handwritten signature in cursive script that reads "Richard D. McKee".

Richard D. McKee
Executive Secretary