

**WISCONSIN WASTEWATER OPERATORS'
ASSOCIATION INC.
Board of Directors Meeting
Monday, March 20, 2006
Country Springs Hotel, Stevens Point, WI**

Vice President Thalke called the meeting to order at 10:10 AM on Monday, March 20, 2006, due to the absence of President Kruzick. President Kruzick arrived at 11:30 AM. All Board members were present.

Also present were Chris Helgestad - North Central Region, Kevin Freber - Southern District, Ron Austreng and Jeff Mayou - Lake Michigan Region.

The minutes from the December 1 & 2, 2005 Board meeting were reviewed. Marshall made a motion to approve the minutes as presented. Bartel seconded the motion. Motion carried.

McKee presented the Financial Statement for Board review and approval. McKee stated that as of March 10, 2006 the WWOA had \$114,392.09 in revenue and \$96,719.04 in expenditures with excess revenue over expenditures totaling \$17,673.05. Carlson made a motion to approve the Financial Statement as presented. Bond seconded the motion. Motion carried.

McKee presented vouchers 56-115 for Board approval. Thater made a motion to approve vouchers as presented. Tomaro seconded the motion. Motion carried.

McKee explained the addition of the 2005 Annual Conference income and expense summary. Total revenue over expenditures from the 2005 Annual Conference was \$17,277.01. McKee also highlighted the Spouses Program and reminded the Board that the Spouses Program should stand alone and pay for itself due to the WWOA tax exempt status. The Spouses Program can not be considered part of the Technical Sessions because it holds no educational value for operators.

COMMITTEE REPORTS

PERMANENT ARRANGEMENTS – McKee reporting for Committee Chair Leonhard. McKee informed the Board that the Committee will be meeting with the Kalahari in April of 2006 to negotiate food and drink prices. McKee also informed the Board the Committee may want to consider moving the 2008 Conference from the Kalahari due to the frequency of conferences there in the past. McKee has a proposal from Green Bay for the 2008 Annual Conference. The Kalahari has allowed 18 months to break the contract for the 2008 Annual Conference.

McKee also explained that the staff at the Kalahari continues to be hard to deal with. They are not willing to negotiate food and drink prices, and the communication has continued to be poor. The opinion of the Board was to evaluate returning to a four (4) year rotation for annual conference locations. The Board suggested the possibility of moving the 2008 Annual Conference to Green Bay to realign the four (4) year rotation.

TECHNICAL PROGRAM – Committee Chair Thalke informed the Board that the Technical Committee met on February 9, 2006 to discuss the technical agenda for the Annual Conference. Thirty-eight (38) presentations were chosen from a total of seventy-five (75) submittals. Presenters of submittals selected should get their bio and abstract information back to Thalke by April 15, 2006. New this year, the presenters will be submitting a CD of their presentation by September 21, 2006 to McKee so they can be preloaded on WWOA laptop computers.

The Board reviewed potential Keynote Speakers under consideration. David Seebach's "Wonders of Magic" has been contracted for the banquet entertainment. Dan Thompson, Executive Director of the League of Municipalities, has been asked to speak at the Farewell Breakfast. Thalke presented the Board with a flyer from Tom Steinbach to be included with mailing that would advertise the

Walk-and-Stretch event. The Walk-and-Stretch will be held early on Wednesday, Thursday, and Friday during the annual conference.

Thalke passed around a sign-up sheet for moderators at the Annual Conference.

McKee reminded the Board that all printing needs should be print ready and submitted to him by May 1, 2006.

McKee commented there needs to be a decision made on the lapel pins. Decision needs to be made by September 1, 2006.

LOCAL ARRANGEMENTS – Committee Chair Hantzsch reported the treatment plant tours will be held on Thursday at 1:30 pm and will take approximately two and half hours. Tours will begin at the Baraboo WWTP and will conclude at the Ho-Chunk WWTP. The Board then discussed busing options. The Board agreed that the best option would be to have one bus stop at the Ho-Chunk WWTP first, and the second bus stopping at the Baraboo WWTP first. This will decrease the volume of people at both sites at any one time.

SPOUSE PROGRAM – Hantzsch reported for Committee Chair Zimmer. The Board was presented with Zimmer's report. She is proposing a two-day program. A continental breakfast will be provided both days at the hotel. Gift bags will be offered on the first day (bag, wine and cheese curds). The cost is approximately \$13.50 per gift bag. At the Kalahari there will be a scrap booking activity for those that choose to attend. After this activity, there will be a walk around lunch available in the exhibit area. Following lunch, spouse's program participants will take a bus to Circus World Museum in Baraboo. Total cost will be approximately \$37 per person for the first day of activities. The second day they will be taking a bus to the HH Bennett Studio in Wisconsin Dells. Lunch will be held at the River Walk Pub. From there the Upper Dells Boat Tour will be picking them up and taking them on a boat ride. Total cost

for the two days including the hospitality room will be \$75.

After a brief discussion, it was the consensus of the Board to cut back on the hospitality room to reduce cost.

GOLF OUTING – Hantzch reported for Committee Chair Zimmer. Trappers Turn and Cold Water Canyon golf courses in Wisconsin Dells were contacted. Trappers Turn was priced at about \$75 per person. Cold Water Canyon will be about \$50 per person. Cold Water Canyon was chosen to host the Annual Conference golf outing. This price will include eighteen holes, one-half golf cart, boxed lunch, two drink tickets, and appetizers.

EXHIBIT COMMITTEE – McKee reported for Committee Chair Strackbein. Strackbein stated in her report there will be room for 120-130 8'x10' booths. Also stated in the report, the Committee planned on giving \$500 to the scholarship fund; however, McKee noted that they may not have the \$500 to give.

MANUFACTURES AND CONSULTANTS - McKee reported for Committee Chair Strackbein. Strackbein stated in her report that the manufacturers and consultants are having difficulty keeping their Committee escrow up. McKee suggested discussing with Strackbein and the Committee the option of increasing the sponsorship fee or eliminating a drink ticket for the social hour. Consensus of the Board was to suggest asking the Committee to adjust the Booth registration fees.

OPERATORS COMPETITION – Committee Chair Bartel asked the Board and Regional Officers for input regarding reducing competitors from four (4) to three (3) per team. Bartel reminded the Board and Regional Officers that the Committee was close to not having the Operators Competition last year (2005). The Board discussed the matter and agreed that if there were less than three teams competing, the WWOA would not sponsor the competition.

Bartel suggested to the Board offering three (3) fifty dollar gift certificates to be given away in a drawing to generate more interest in the Operators Competition. Bond made a motion to approve gift certificates of \$50.00 each for drawing among the competitors as presented. Thater seconded the motion. Motion carried.

OTHERS – McKee reminded the Committee Chairs that they need to get their 2006/07 budget numbers to him by the first week in April 2006.

Carlson presented a report to the Board outlining BOD201 operator training. There are six different sites throughout the state where seminars will be held. There was a grant from the DNR obtained for these seminars in the amount of \$3,500. This makes the fee for members \$20 and \$30 for non-members.

Bartel made a motion to accept the Committee Reports as presented. Bond seconded the motion. Motion carried.

OLD BUSINESS

MAIL LIST POLICY – Kruzick presented the Board with the new mail list policy. A discussion ensued. McKee reported that the WI DNR would like access to the WWOA mailing list. The new mail list policy will be sub chapter 32A of the WWOA policy manual. Kruzick noted an error in mail list policy that was subsequently corrected. Thalke made a motion to accept the Mail List Policy as presented. Nennig seconded the motion. Motion carried.

SCHOLARSHIP AWARD CRITERIA – Kruzick presented the Board with a report that reflected changes discussed at the December 2005 Board Meeting. Kruzick instructed the Board to review the report for further discussion and possible action at the April Board Meeting. Two \$1,000 scholarships will be awarded for those pursuing a Bachelors or Associates degree in a wastewater related field.

McKee reported that he had received a check from the Walworth County Metropolitan Sewage District. They have given \$500 to the WWOA in a memorial scholarship for Stephen Miller. News of the available scholarship will be reported in the Clarifier and on the WWOA website. If it is not given away this year, it is earmarked as a scholarship to be given away in the future.

NEW BUSINESS – Nennig requested that the Board approve dedicating part of the June 2006 Clarifier issue to the WWOA's most recent Honorary Member recipient, Pete Albers. Pete Alber's picture will be placed on the front cover of the June issue. Nennig motioned to accept the dedication as presented. Marshall seconded the motion. Motion carried.

Discussion ensued on ideas to encourage Annual Conference attendees to return Conference evaluation survey sheets. Kruzick proposed evaluating the survey sheet for possible modifications that would make the form easier to complete yet still provide useful information. Nennig stated that efforts should also be made to streamline the form to reduce or eliminate much of the "personal" comments aimed specifically at individuals. Nennig claimed that those types of comments serve little if any productive use for conference evaluation or planning. The Board agreed with these proposals. Necessary revisions will be made on the survey sheet. The Board will re-visit this issue in April.

Board discussed placing a link to NR149 on WWOA website.

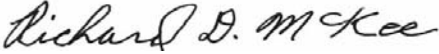
Marshall suggested to the Board that they should consider establishing a rookie of the year award. This award would be presented to new operators. Kruzick directed Marshall to put ideas together and the Board will review these ideas at the next Board meeting in April.

President Kruzick thanked the Regional Officers for attending the meeting.

There being no further business, Carlson made a motion to adjourn. Bond seconded the motion. Motion carried.

President Kruzick adjourned the meeting at 2:45 PM on March 20, 2006.

Respectfully submitted,


Richard D. McKee
Executive Secretary