

WISCONSIN WASTEWATER OPERATORS' ASSOCIATION, INC.
Board of Directors Meeting
Monday October 25, 2004 and Tuesday October 26, 2004
Kalahari Resort and Convention Center, Wisconsin Dells, Wisconsin

President Herwig called the meeting to order at 1:00 PM October 25, 2004. All Board members were present except Dale Neis who arrived later. Schreiber not present.

Also present was Gil Hantzsch, chairperson of Local Arrangements.

The minutes of the August 27, 2004 Board meeting were reviewed. President Herwig noted a correction to the room assignments pertaining to the exhibit hall. Under Exhibit Committee it should read Hall A, H and G not A, B and G.

Thalke made a motion to approve the minutes as presented with the noted correction. Bond seconded the motion. Motion carried.

McKee presented the Financial Statement for Board approval. McKee reported as of September 1, 2004 we have excess revenues over expenditures totaling \$12,126.31.

McKee presented the vouchers 220-231 and 1- 8 for Board approval. After a brief discussion, Kruzick made a motion to approve the vouchers and Financial Statement as presented. Marshall seconded the motion. Motion carried.

COMMITTEE REPORTS

NOMINATIONS-President Herwig reported for Dale Neis. The candidates for office are President –Elect Tom Kruzick, Vice-President Kay Marshall. Neis has received four nominations for Directors, Jim Thalke, John Bond, Dave Carlson, Bruce Bartel and Dan Tomaro.

PROMOTIONS-Bond reported to the Board we have approximately \$7,131.85 worth of merchandise on hand.

We have added men and women's dress shirts, golf pullovers, camouflage shirts and women's polo shirts.

Bond suggested to the Board for 2005 we sell the older items at a reduced rate, update the website to include the entire inventory and update website order forms.

MEMBERSHIP-McKee reported we have a total of 2,036 members.

SCHOLARSHIP—Conine informed the Board our \$1000.00 4-year scholarship recipient is Justin Stanek. He is attending U.W. Platteville majoring in Civil Engineering.

EXECUTIVE COMMITTEE-No report.

CLARIFIER-President Herwig reported for Dan Busch. The Committee now has the most recent version of Quark Express, the desktop publishing software used to layout the **CLARIFIER**.

Busch commented the district is going through some changes. The District would like the committee to track the time they spend on the **CLARIFIER** formatting. Busch will provide the Board next April with a cost to prepare the **CLARIFIER** for printing.

Busch also informed the Board he plans to continue serving with the **CLARIFIER** until September 2007 assuming all goes well. Busch wanted to make the Board aware of this so they can plan accordingly with the idea of a new editor in the future.

CAREER DEVELOPMENT-Marshall stated the Public Service Announcements for WWOA have arrived. Tom Kruzick is kindly arranging to have 100 copies of the CD made for distribution at the Annual Conference. The announcement has also been sent to the website. Judy Tholen is working on a letter to go out to all the radio stations in the state.

The Committee is working on an article for the DNR magazine.

AWARDS-Nennig provided the Board with a copy of an Awards Banquet Program and also a list of the annual award winners.

OPERATOR TRAINING-Thalke stated the Committee had a very busy year sponsoring three different events at seven different locations around the state.

The first event took place in Oshkosh and later Waukesha, then Madison and finished in Eau Claire. The event was organized by Jack Annis U.W. Extension Stevens Point and titled Mercury Reduction and NR106 Mercury Compliance.

The second training event was two Wastewater Security Workshops held in Rice Lake and Sussex. The workshops were organized by Julia Riley from the DNR.

The third event was the Trouble Shooting Electric Motors and Controls Seminar held in Green Bay. It was suggested by the Training Committee that this class be considered by the Technical Committee for the 2005 WWOA Pre-Conference.

DIRECTORY-No report.

PUBLICITY-No report.

REGIONAL COORDINATOR-Marshall provided the Board with copies of the Regional Officers Meeting Agenda and the Regional Officers Newsletter.

GOVERNMENT AFFAIRS-President Herwig provided the Board with a tentative schedule for the Government Affairs Seminar. The seminar will be held March 3, 2005 at the Marriott Hotel in Madison.

President Herwig commented the NR149 re-write is currently in limbo. The last meeting of the 149RAC was August 18, 2004. No further meetings have been scheduled.

LIAISON-Kruzick stated the CSWEA Wisconsin Section met on August 11, 2004 at the Nine Springs WWTP in Madison Wisconsin.

WEB SITE-Nennig commented his report is meant to paint a picture of what the web site is facing down the road, the challenges and where we are going with the web site.

The Mail List currently has 34 individuals signed up for participation. Subscribers have been slow to come back on board with mail list participation. Actual usage of the WWOA mail list has been very slow over the past few weeks and months.

The Web Site Committee budget has generally always been self-sufficient meaning that its annual expenses were covered entirely by annual revenue generated by the site.

Web Master Thompson asked Nennig to discuss with the Board if we need to maintain the Web-Site as self-sufficient. There are many avenues we can collect revenue from. Is having the web site remain self-sufficient a concern among the Board and Committee members? A discussion ensued.

Nennig will report back at the December Board meeting with some ideas of what direction we may want to go regarding the web site operating budget.

TECHNICAL PROGRAM-Kruzick stated preparations are complete except for some minor changes to the program.

EXHIBIT COMMITTEE-Strackbein provided the Board with copies of the revised exhibit hall layout with a list of exhibitors. We have sold 126 booth spaces.

The exhibitors will again pay for 1/2 of the coffee breaks and the luncheon. The cost of the exhibitor reception and the social hour before the banquet will also be paid for by the exhibitors.

OPERATORS COMPETITION-Thalke reported five events will be on the roster this year. To date we have six four person paid teams that will be competing this year.

LOCAL ARRANGEMENTS-Gil Hantzsch reported the volunteers for the registration and security have been assigned.

SPOUSE PROGRAM-Gil Hantzsch commented the tour is all set for the International Crane Foundation. The gift packets are ready.

GOLF OUTING-McKee reported we have approximately 130 attendees registered for the golf outing.

PERMANENT ARRANGEMENTS-No report.

PERMANENT PROGRAM-No report.

RESOLUTIONS AND BYLAWS-No report.

HISTORICAL-No report.

MANUFACTURERS AND CONSULTANTS-No report.

Thalke made a motion to approve the committee reports as presented Marshall seconded the motion. Motion carried.

OLD BUSINESS

OTHERS-President Herwig read a letter he received from Jim Schreiber. Schreiber wrote he must resign as Director for WWOA. He has been unable to fulfill his duties for a variety of reasons. Schreiber apologizes for the inconvenience and additional burden this has created for the WWOA and the Board of Directors.

President Herwig asked for a motion accepting Jim Schreiber's resignation. Marshall made a motion to accept the resignation of Jim Schreiber. Kruzick seconded the motion. Motion carried.

NEW BUSINESS


REVIEW AND APPROVAL OF THE ANNUAL BUSINESS MEETING-McKee provided the Board with copies of the agenda for the Annual Business Meeting for their review. After a brief discussion, Bond made a motion to approve the Annual Business Meeting Agenda. Conine seconded the motion. Motion carried.

OTHERS-The Board met with the Kalahari staff in regards to communication problems with room assignments. A discussion ensued.
The Board will review the contracts for 2006, 2008, 2010 and 2012 to make sure we have all the exhibit area reserved.

There being no further business Neis made a motion to adjourn. Kruzick seconded the motion. Motion carried.

The meeting adjourned at 11:00 AM on Tuesday October 26, 2004.

Respectfully Submitted


Richard D. McKee
Executive Secretary