

WISCONSIN WASTEWATER OPERATORS' ASSOCIATION, INC.
Board of Directors Meeting
Monday, October 20, 2003 and Tuesday, October 21, 2003
Kalahari Resort and Convention Center, Wisconsin Dells, Wisconsin

President Neis called the meeting to order at 1:05 PM October 20, 2003. All Board members were present.

Also present were Gil Hantzsch, chairperson of Local Arrangements and Kim Wollner, chairperson of the golf outing and the Spouse Program.

The minutes of the August 20, 2003 Board meeting were reviewed. Nennig made a motion to approve the minutes as presented. Herwig seconded the motion. Motion carried.

McKee presented the Financial Statement for Board approval. McKee reported as of August 31, 2003 we have \$139,042.82 in revenues and \$152,116.89 in expenditures with excess expenditures over revenues totaling \$14,074.07. After a discussion, Herwig made a motion to approve the Financial Statement as presented. Marshall seconded the motion. Motion carried.

McKee presented vouchers 203 – 227 and 1 – 28 for Board approval. After a brief discussion Herwig made a motion to approve the vouchers as presented. Tholen seconded the motion. Motion carried.

COMMITTEE REPORTS

NOMINATIONS-Tholen reported to the Board Tim Nennig has been nominated for the position of President-Elect and Tom Kruzick has been nominated for the position of Vice-President. Tholen has received two nomination for Directors, Kay Marshall and Pete Conine.

PROMOTIONS-Bond provided the Board with an inventory list of promotional items. Bond stated we have approximately \$5,213.00 worth of merchandise on hand. All of the items are at least 2 years old. No new merchandise has been purchased in 2003.

Bond made some recommendations for 2004: Sell older items at a reduced rate to minimize our inventory at hand, donate oldest items to the districts for distribution to their members, give consideration to restocking items with the wolf logo, develop a new logo for 2004, update wesite to include all inventory and update website order forms.

MEMBERSHIP-Conine stated we have 1962 members; this includes active members, lifetime members and retired members.

SCHOLARSHIP-Conine reported the Scholarship Committee received two scholarship applications for the 2003/2004 academic school year. Both applicants requested consideration for the \$1000.00 4-year award. No applications for the \$500.00 2-year degree awards were received. Only one of the applications qualified.

Conine commented we have received two requests for tuition aid this year.

EXECUTIVE COMMITTEE-No report.

CLARIFIER-President Neis reported for Dan Busch. Busch sent out printing quotes to three printers. Busch provided the board with a price comparison of the three printers.

Busch feels Sun Printing is the best choice to serve the printing needs of WWOA. Busch, along with Jean VanSistine are very comfortable working with the staff at Sun Printing. Their customer service is above par and they continue to support us in our efforts to become more proficient with Quark Express.

Busch's recommendation is stay with Sun Printing for an additional year and give the **CLARIFIER** staff time to prepare for a successful transfer of printers in the future.

After a discussion, Herwig made a motion to stay with Sun Printing. Kruzick seconded the motion. Motion carried.

CAREER DEVELOPMENT-No report.

AWARDS-Herwig provided the Board with a list of award recipients and presenters. A motion was made by Tholen to grant an Honorary Membership to Vern Handrick and to refer it to the general membership for approval at the Annual Business Meeting. Also, a Certificate of Appreciation be given to Micki Handrick. Herwig seconded the motion. Motion carried.

A motion was made by Herwig to grant Leo Templeton an Honorary Membership and to refer it to the general membership for approval at the Annual Business Meeting. Kruzick seconded the motion. Motion carried.

OPERATOR TRAINING-Thalke stated the Operator Training Committee provided two different courses in 3 different venues providing regional training opportunities for our members.

On June 12, Sussex hosted the Trouble Shooting Motors and Controls Seminar.

Kruzick commented the Operator Training Committee has again in conjunction with UW Madison of Soil Science, offered a one-day seminar entitled "Soil Management consideration for Wastewater Treatment Plant Operators". The two seminars were held in Oshkosh and Chippewa Falls.

DIRECTORY-No report.

PUBLICITY-Marshall reported letters have been sent to the media contacts concerning the upcoming conference. Marshall also called and e-mailed people who might have contacts with any local media sources to request they call and ask them to please cover our conference.

REGIONAL COORDINATOR-Marshall provided the Board with the meeting agenda for the Regional Officers Meeting and a copy of the Regional Officers Newsletter.

GOVERNMENT AFFAIRS-Herwig informed the Board since January 2002 the NR 149 RAC has been working on re-writing the Lab Certification code. The committee has one more meeting scheduled for November 20, 2003 to complete the RAC initial input to this effort. After the Code has been sent to the DNR Board for review, there will be a public comment period before adoption.

The Government Affairs Seminar committee met October 3, 2003 at Strand Associates to plan the 2004 seminar. The seminar is scheduled for February 26, 2004.

LIAISON-No report.

WEB SITE-Nennig commented the Web Site Committee has done an outstanding job this past year in maintaining the exceptional web site that we share as wastewater professionals.

Webmaster Thompson and the Committee did an outstanding job with their choices and direction on the home page upgrade. The new home page has the look of a professionally designed site.

The Searchable Vendor Database has dropped from a one-time high of 75 to the current number of 61. We need to find ways to promote the use of this database.

TECHNICAL PROGRAM-Nennig informed the Board the preparations for the Conference are complete. With the exception of one presentation change and two moderator changes, the Program remains the same as laid down last February by the Technical Program Committee.

EXHIBIT COMMITTEE-Herwig reported for Strackbein. We have sold a total of 90 booths this year. We could have sold quite a few more booths, but because of the limited space at the Kalahari, the booths sold out quickly. Strackbein provided the Board with a list of Exhibitors and their assigned exhibit space.

OPERATOR COMPETITION-Thalke stated seven teams would be competing this year. The Lake Michigan Region and the Southeastern Region put together two teams. The

other teams are from the West Central Region, Southern Region, and North Central Region.

Four Events are planned this year, Laboratory, Mechanical, Process Control, and the Safety Event.

LOCAL ARRANGEMENTS-Gil Hantzsch informed the Board the volunteers for the registration and security have been arranged. The busing arrangements have been finalized and contracts have been signed.

SPOUSE PROGRAM-Kim Wollner commented the bus on Thursday would leave at the main entrance of the hotel including the shuttle for the Wisconsin Ducks on Wednesday.

GOLF OUTING-Kim Wollner stated we have 120 attendees registered for the golf outing.

PERMANENT ARRANGEMENTS-McKee informed the Board the Committee will be meeting with the Marriott in Middleton to look at their facility.

PERMANENT PROGRAM-No report.

RESOLUTIONS AND BYLAWS-No report.

HISTORICAL-No report.

MANUFACTURERS & CONSULTANTS-No report.

OTHERS-The one-day registration was brought to the Boards attention. After a brief discussion, President Neis directed McKee to put this on the December agenda for further discussion.

Bond made a motion to accept the committee reports as presented. Tholen seconded the motion. Motion carried.

OLD BUSINESS

SPONSORSHIP POLICY-Conine provided the Board with a revised sponsorship and endorsement policy. Conine stated after reviewing the current endorsement policy he found it to contain adequate language for those seminars that are fully sponsored by WWOA and sister organizations. It also contains adequate language for those seminars that are fully sponsored by private companies. Where it lacked specific language was for those instances where both WWOA and private companies would sponsor the seminar. Conine revised it to include partial sponsorship by both WWOA and private companies. After a discussion, Marshall made a motion to approve the modifications to the WWOA sponsorship and endorsement policy. Kruzick seconded the motion. Motion carried.

NEW BUSINESS

REVIEW AND APPROVAL OF THE ANNUAL BUSINESS MEETING-McKee provided the board with copies of the agenda for the Annual Business Meeting for their review. After a brief discussion and a few changes were made, Herwig made a motion to approve the Annual Business Meeting Agenda with the changes, Thalke seconded the motion. Motion carried.

Judy Tholen thanked the Board members and she has enjoyed working with the Board.

There being no further business Herwig made a motion to adjourn. Conine seconded the motion. Motion carried.

The Board meeting adjourned at 9:20 AM on Tuesday October 21, 2003

Respectfully submitted

A handwritten signature in cursive script that reads "Richard D. McKee".

Richard D. McKee
Executive Secretary